

**Agreement Procedures Committee
Conference Call Minutes
July 7, 2009**

Members Present	Members Absent
Bill Kron (MS) Chair	Joy Prenger (MO)
Ron Hester (ON) Vice Chair	Tammy Trinker (IFTA, Inc.)
Cindy Arnold (NV)	Rena Hussey (VA), Board Liaison
Deborah Brown (VA)	
Dave Bujno (NH)	
Ghyslaine Lepage (QC)	
Manuel Lagunas (AZ)	
Trina Kluever-Pauli (WI)	
Deborah Pollizi (OK)	
Pamela Marshall (KY)	
Debbie Meise (IFTA, Inc.)	
Andrew Foster (NB), Board Liaison	
Scott Greenawalt (OK), Board Liaison	

1. Approval of Minutes

- The minutes from the APC conference call held on June 3 had a few changes. The minutes will be revised & re-sent.

2. 2009 IFTA Managers' & Law Enforcement Seminar

- Preliminary Agenda is now posted on the IFTA Inc. website
- Ron went over the latest agenda. Questions were raised concerning the Break out sessions and whether or not the session's rooms would have internet connections. Tammy Trinker will be looking into this and will get back to the committee. The question was once again raised over the possibility the seminar would be cancelled. The answer to that is no. Since current contracts are in place for the seminar with steep cancellation fees, this year's seminar will go forward as planned.
- Planning Deadlines:
 - July 27th - final agenda due to IFTA INC.
 - August 10th – all presentations due to IFTA INC
 - August 18th – Hotel reservations due
- Planning Updates:
 - Agenda is in place now.

- Presenters are all in place except for the Dispute Resolution Process. The APC might have to make this presentation
- The LEC will be presenting the 9/11 tribute.
- Revocations, Suspensions and Cancellations presentation. A questionnaire was sent via email by Bill on June 8th to all IFTA Supervisors and c.c. IFTA Commissioners and APC members. Deadline for responses was June 29th – responses were sent to Dave. Dave reported that he had a 45% response rate. Dave sent a preliminary report out to the committee members and asked for our responses. Debbie Meise will send out e-mails to those jurisdictions that did not respond to the survey.
- Seminar meetings: Bill reminded all that since IFTA Inc. is covering part of the cost of APC members to participate in the seminar, APC members should attend the meeting scheduled for Sep 11th at 12:30pm (combined APC/LEC) & 2:30pm (APC)
- Bill gave an update on the LEC/APC call. IFTA Inc. will be revising the critique form and organizing certificates for all presenters. One more call is possible between LEC and APC prior to the seminar.
- To boost attendance at the seminar Bill said that he would be discussing the seminar at Annual Business meeting in the hope that the IFTA Commissioners would send their jurisdictions to the seminar.

3. IFTA Annual Report

- Trina and the Annual Report committee came up with several ideas to change the Annual Report. Trina sent out a ballot for the committee to review to make sure all the changes were incorporated. Please review and give Trina your response to the ballot.

4. E-mail question to the committee

- An e-mail was received concerning R625 and whether or not a Jurisdiction was interpreting this correctly or not and whether the committee would approve how that jurisdiction was handling the issue. The APC committee does not have the power to approve or disapprove. The APC committee recommends a CBI to determine the correct interpretation.

5. August APC Conference Call

- Will be held August 5, 2009